

C. Hazard Assessment and Control Form – StMU Pandemic Response

Work Type: Working on St. Mary's University Campus during COVID-19 pandemic		Location of Work: All StMU buildings/worksites			Date: 04/07/2020																						
Assessment completed by: Stephanie Nash, Facilities Coordinator					Reviewed/Revised: August 14, 2020																						
Activity/Task <small>(List all tasks and activities of the job/work)</small>	Description of Hazard <small>Note: There may be more than one hazard associated with an activity or task.</small>	Likelihood (L)	Severity (S)	Risk Total = (L*S)	Rating (High, Moderate, Low)	<p>Hierarchy of Hazard Controls (OHS Code 2009, Part 2 section 9)</p> <p>Elimination/Substitution (E/S) if this not an option the following hierarchy of controls is to be followed:</p> <p>Engineering Controls (EC) Administrative Controls (AC) Personal Protective Equipment (PPE)</p> <table border="1" style="margin-top: 10px; width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" rowspan="2"></th> <th colspan="3" style="text-align: center;">Severity</th> </tr> <tr> <th style="text-align: center;">Makes you uncomfortable 1</th> <th style="text-align: center;">Send you to hospital 2</th> <th style="text-align: center;">Kills/cause a permanent disability 3</th> </tr> </thead> <tbody> <tr> <th rowspan="3" style="writing-mode: vertical-rl; transform: rotate(180deg);">Likelihood</th> <th style="text-align: center;">Unlikely 1</th> <td style="text-align: center;">1</td> <td style="text-align: center;">2</td> <td style="text-align: center;">3</td> </tr> <tr> <th style="text-align: center;">Might Happen 2</th> <td style="text-align: center;">2</td> <td style="text-align: center;">4</td> <td style="text-align: center;">6</td> </tr> <tr> <th style="text-align: center;">Highly likely 3</th> <td style="text-align: center;">3</td> <td style="text-align: center;">6</td> <td style="text-align: center;">9</td> </tr> </tbody> </table>			Severity			Makes you uncomfortable 1	Send you to hospital 2	Kills/cause a permanent disability 3	Likelihood	Unlikely 1	1	2	3	Might Happen 2	2	4	6	Highly likely 3	3	6	9
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Working Alone	- isolation - restricted communication in the event of emergency	3	3	9	H	EC: landlines around campus, cell phone, safety app (St. Mary's Safe), key/card control, restricted access AC: training, organizing and planning work, list of emergency contact phone numbers																					
Working under unusual or unfamiliar circumstances	Psychosocial hazards -Stress/fatigue -anxiety	2	2	4	M	EC: key/card control, restricted access AC: restricted access approval and procedures, training, organizing and planning work, take regular breaks, rotating/modified work schedules (if applicable), Employee Assistance Program (EAP); list of emergency contact phone numbers																					
Campus awareness	-hazards associated property damage or maintenance required	2	2	4	M	EC: key/card control, restricted access AC: report property damage and/or maintenance, report to Director of Facilities																					

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Response

Workplace contact with other employees	-exposure to viral airborne particles	3	2	6	H	<p>EC: working in separate offices; communication by remote means when possible</p> <p>AC: mandatory mask policy; individuals who are ill are NOT permitted to come to campus; education on COVID-19 via safety app, website, and emails; social distancing in common areas; social distancing floor decals; education on proper mask use via posters, website, safety app. And emails</p> <p>PPE: masks available for those working on campus, protective shirt (if necessary),</p>
	exposure to viral particles on surfaces	3	2	6	H	<p>EC: working in separate offices, communication by remote means when possible</p> <p>AC: mandatory mask policy, hand hygiene protocols, individuals who are ill are NOT permitted to come to campus, SOP for cleaning & disinfecting (3x per day), no sharing of workplace tools, hand sanitizer available in all occupied buildings, no shared/common food permitted; education via safety app, emails, website, and posters</p> <p>PPE: masks available for those working on campus, protective shirt (if necessary),</p>