



ST. MARY'S UNIVERSITY COLLEGE

ANNUAL REPORT TO ALBERTA ENTERPRISE AND ADVANCED EDUCATION 2012-2013





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The St. Mary's University College
2012-2013 Annual Report to
Alberta Enterprise and Advanced Education

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Accountability Statement

The St. Mary's University College Annual Report for the year ended March 31st, 2013 was prepared under the Board's direction in accordance with ministerial guidelines. All material economic, environmental or fiscal implications of which we are aware have been considered in the preparation of this report.

A handwritten signature in blue ink that reads "James T McCoy".

James T (Terry) McCoy, Chair, Board of Governors
September 30, 2013

Management's Responsibility for Reporting

St. Mary's University College's management is responsible for the preparation, accuracy, objectivity and integrity of the information contained in the Annual Report including the financial statements, performance results, and supporting management information. Systems of internal control are designed and maintained by management to produce reliable information to meet reporting requirements. The system is designed to provide management with reasonable assurance that transactions are properly authorized, are executed in accordance with all relevant legislation, regulations and policies, reliable financial records are maintained, and assets are properly accounted for and safeguarded.

The Annual Report has been approved by the Board of Governors and is prepared in accordance with Ministerial Guidelines

A handwritten signature in blue ink that reads "Debra Osowy".

Debra Osowy, Vice-President Business and Finance
September 30, 2013



1.0 Message from the President

I am delighted to forward the *St. Mary's University College Annual Report to Alberta Enterprise and Advanced Education 2012–2013*. This report provides evidence of a dynamic institution that is experiencing important growth and success, especially as can be measured during the period of April 1, 2012 to March 31, 2013.

As an independent academic institution, St. Mary's University College has a mandate to "provide primarily liberal arts, science and education baccalaureate programs," with, currently, some post-graduate programs in the area of Education. Our student-centred approach, rooted in an age-old Catholic intellectual tradition, prepares students to lead with integrity and to develop a passion for social justice and the common good. We are especially proud of our focus on educating the whole person: mind, body and spirit.

2012-2013 saw the institution celebrate its 27th anniversary and its second year under new leadership. Our goal has been to review all of the university's operations, particularly in light of the increasing interest in our institution by students, and its growing reputation for excellence in the sector. A key part of preparing for this journey forward has been to undertake comprehensive **Strategic Planning** and a holistic **Site Planning** exercises. The result of these has been to identify key priorities and objectives for the years ahead, to carefully plan future expansion of the institution, and to redevelop our **Vision** and **Mission Statements** as follows:

St. Mary's University College Vision Statement:

St. Mary's University College will be a leader in post-secondary education, open to all, and focused on developing the whole person: mind, body and spirit. Founded on the Catholic intellectual tradition, St. Mary's will prepare its students to live with integrity, compassion and confidence.

St. Mary's University College Mission Statement:

St. Mary's is an innovative teaching and research university that provides affordable, accredited and highly valued degrees in the Liberal Arts, Sciences and Education. Through the pursuit of knowledge and service to the community, we prepare our students to become lifelong learners, engaged citizens and compassionate members of society.

St. Mary's Strategic Plan is comprehensive and informs all that we do. It clearly sets out St. Mary's commitment to our values:

- Ethics and integrity
- Social justice and social responsibility
- Stewardship of the physical environment



- Accountability to stakeholders
- Academic freedom
- The Catholic intellectual tradition:
 - Focus on the whole person: mind, body and spirit
 - Diversity and inclusivity
 - Intellectual rigor
 - Freedom of thought and expression
 - Holistic approach to knowledge through interdisciplinary learning
 - Appreciation for diverse cultures, languages, and traditions

The Strategic Plan's direction includes increasing the support we provide for staff, students, and faculty, through mental health and personal development opportunities; expanding our initiatives to attract both high achieving students as well as disadvantaged cohorts; and revamping Learning Development support and performance review mechanisms.

St. Mary's 2012-2013 Annual Report also outlines the initiatives we have undertaken to partner with other institutions and groups in order to avoid duplicating existing resources and to ensure participation by under-represented groups. We have partnered with Chinook Learning Services, St. Anne Academic Centre, Literacy Alberta, and Calgary Learns to provide bridging programs, and with the Siksika Board of Education, Old Sun High School, Old Sun Community College, and Siksika Outreach School to identify and support First Nations students who wish to attend university.

St. Mary's has also taken seriously its efforts to consult more effectively with business, industry and government. Specifically, the university leadership team has been more directly involved in key business forums. I have directly participated in a number of Calgary Economic Development Association meetings; with workforce development; and with Chamber of Commerce activities including the Jason Kenney and the Rollin Stanley meetings. I met with every independent arts provider in Calgary to explore business opportunities and synergies. I also attended the Smart Cities forum led by Alison Redford, and noted that the only sector not discussed at the event was the post-secondary system. As a result of this I was invited to join the Transform Alberta planning forum in Banff, and Calgary Economic Development Association increased their representation of the post-secondary sector in all future community events. St. Mary's has also been consulting with faculties at other universities, including the University of Calgary's Haskayne School of Business, to look at potential opportunities for collaboration.

As well, our 2012-2013 Annual Report demonstrates conclusively the rigorous and long-standing fiscal stability that has underpinned the institution. We look forward to working with the Ministry to review funding mechanisms and to identify future opportunities for our sector and our institution. It is critical that appropriate levels of support exist if we are to continue our dramatic rise, in the context of our commitment to small class sizes, quality



delivery of courses and programs, unique collaborations with disadvantaged and marginalized learners, and high rates of student satisfaction.

While this Annual Report closes at the end of March 2013, it is worth noting that our initiatives listed in Section 4 under Goals 1-4 have led to an impressive 18% increase in our applications for admission. We had 520 applications for Fall 2013 admission, up from 427 applications in the previous year. This increased interest in St. Mary's led to a 17% growth in enrolments at the beginning of September 2013, and wait lists in some of our more popular programs.

We are delighted that our 120-credit BA with a major in Psychology has experienced outstanding growth in its first year, with 35 students registered in the program in Fall of 2012. We look forward to reporting next year on the implementation of the 120-credit BA in Liberal Studies approved for September 2013, and the 120-credit BSc in Biology that we hope is in the final stages of the approval process. We anticipate developing a few more degrees to round out the university's offerings: a BEd Secondary, a natural complement to our outstandingly successful BEd Elementary; a 120-credit BA in Catholic Studies and Social Justice; a 120-credit BA in Politics, Philosophy and Economics; and a 120-credit Bachelor of Management. The latter is especially important to cater to the significant number of students currently in the Business transfer program who are keen to stay at St. Mary's.

In closing, we look forward to a vibrant period ahead, as we plan new programs and degrees, new facilities and resources on campus, and increased visibility for the university itself. We look forward to working with Alberta Enterprise and Advanced Education to further transform our dynamic institution.

Sincerely,

Gerry Turcotte, PhD
President and Vice-Chancellor



2.0 Executive Summary

This report covers the period from April 1, 2012 to March 31, 2013. The goals, expected outcomes, and performance measures have been referenced from the *St. Mary's University College Comprehensive Institutional Plan, 2012-2015*. The university has experienced significant milestones in the past year, especially as measured against last year's report.

Last year's Executive Summary focused in some detail on the leadership transition to a new president and Dr. Turcotte's goals of "introducing new academic programs," and of significantly advancing our site development and strategic planning. To these ends, the university engaged an external consultant to conduct a comprehensive strategic planning process; an external group to direct and execute a site planning review; a marketing firm to help define the university's brand; and an architectural firm to draft detailed models of future campus development that would see residences, a new food court, and a new gym built on campus.

These reviews will inform long-term planning for the university, and already are helping to identify key directions in academic planning and hires; to develop important support for both traditional and non-traditional learners; and to finalize applications for much-needed degrees that will complement and round out the university's suite of offerings.

While St. Mary's University College celebrated its 27th year in 2012, it is true to say that it is not as well-known as some of the major institutions in Alberta. Since Dr. Turcotte's arrival in July 2011, an important part of his planning has focused on building brand awareness for the university, in order to ensure that those for whom the university is a "perfect fit" know about the institution.

A significant part of this initiative involved increasing the number of university and community events. These included the development of a major lecture series on sacred texts that attracted thousands of visitors to campus. The Saint John's Bible initiative focused on ecumenical speakers and united many faith-based traditions in the scholarly study of sacred texts and art. Other projects focused on developing historically based activities that would appeal to a wide audience and introduce the university to a larger community. Here the university's highly successful Ghost Tour, which focuses on the institution's rich history and which employs dozens of St. Mary's drama students and alumni, is a case in point.

We have also focused on the development of volunteering opportunities for staff and students in order to support and mark the "ethos" of the university in the public sphere. Students, staff and faculty volunteered at L'Arche, the Calgary Drop-in Centre, the Father Lacombe Care Centre, Our Lady Queen of Peace Ranch, and African Threads.



The development of an environment centred on excellence and support for the individual extends to all our programs. As signalled in our previous report, the leadership structure of the university was expanded to include a **Vice-President of Student Services**. Mr. Robert Hann was appointed to this role on July 1, 2012 and has made the achievement of a number of key institutional goals his main priority, including: attracting and retaining well-qualified students, increasing access and support for under-represented populations, increasing student retention, and enhancing student engagement in campus life.

The **Vice-President Academic and Dean** has similarly focused on student retention and student experience, with a focus on the development of new degrees and revised programs. However, increased attention for, and support of, faculty research and scholarship, identified as a priority by both the Ministry and by St. Mary's Strategic Planning consultations, have been targeted as a point of focus. Similarly, initiatives have been put in place to support the development of teaching and learning opportunities for faculty and staff, in particular through the establishment of a new Teaching and Learning Committee.

The **Vice-President Business and Finance** has continued her rigorous financial stewardship and planning for the institution. Over the past year, much progress has been made in streamlining the budget process and the academic course offerings to more clearly align timetables with degree requirements. At the same time, there was a focus on strengthening support from private donations with the re-launching of the annual golf tournament and a wide variety of public events. In spite of limited funds, St. Mary's has maintained its focus on students as the key budgetary priority, maintaining competitive tuition fee rates while also setting a course for ambitious growth and program expansion over the next five to ten years and beyond.

St. Mary's focus as an institution has been to carve out a unique niche for our university, one that is not met by other providers in the system. We see this as very much in line with the Ministry's instruction to avoid duplication and to focus on student-centred activities. In this sense St. Mary's is conscious of the need to offer a comprehensive base of core degrees that mark its place as a viable university; but we do so understanding that, as a smaller university, we can provide a more personalized learning experience, with a more comprehensive, individualized focus on the whole person: mind, body and spirit. St. Mary's is primarily a Liberal Arts & Science institution that prepares students for the "real" world.

We are confident that our committed board, faculty and staff, will be successful in implementing our Strategic Plan and that St. Mary's will continue to be an institution of choice for student-centred university education in Calgary.



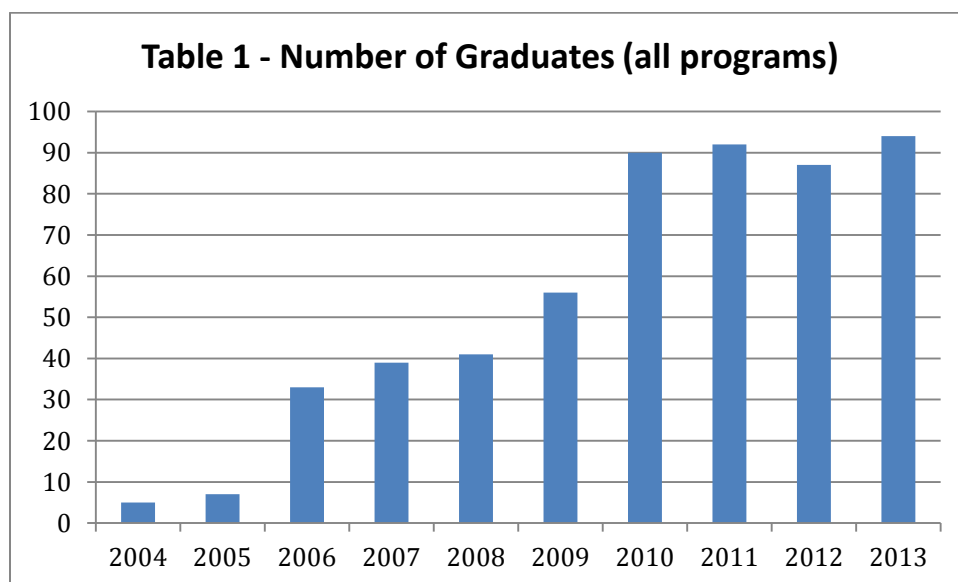
3.0 The Year in Review: Laying Groundwork for the Future

The 2012-2013 year saw St. Mary's University College laying the foundation to build on our past successes and accomplishments, to prepare for our future growth.

St. Mary's currently offers seven degrees: four 90-credit BA degrees with concentrations in General Studies, English, History and Psychology; two 120-credit BA degrees with majors in English and Psychology; and a two-year after-degree BEd (Elementary). A recently approved 120-credit BA with major in Liberal Studies will join this suite of offerings beginning September 2013 and proposals for other degrees are in various stages of the approval or preparation process.

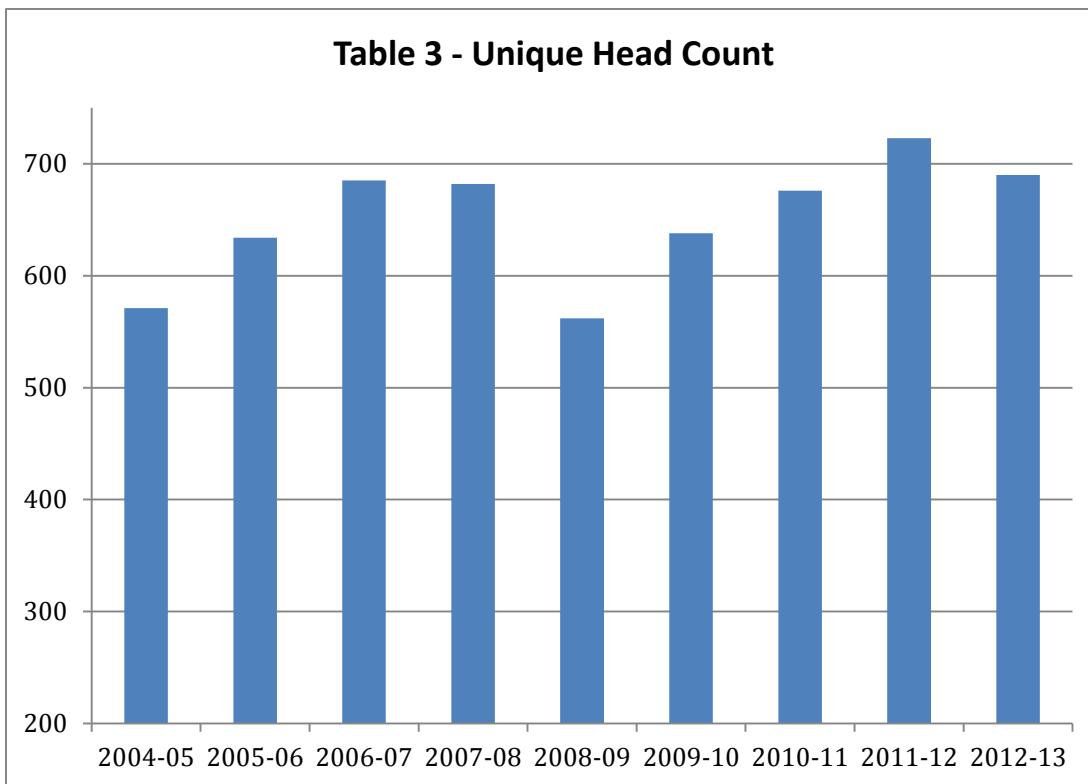
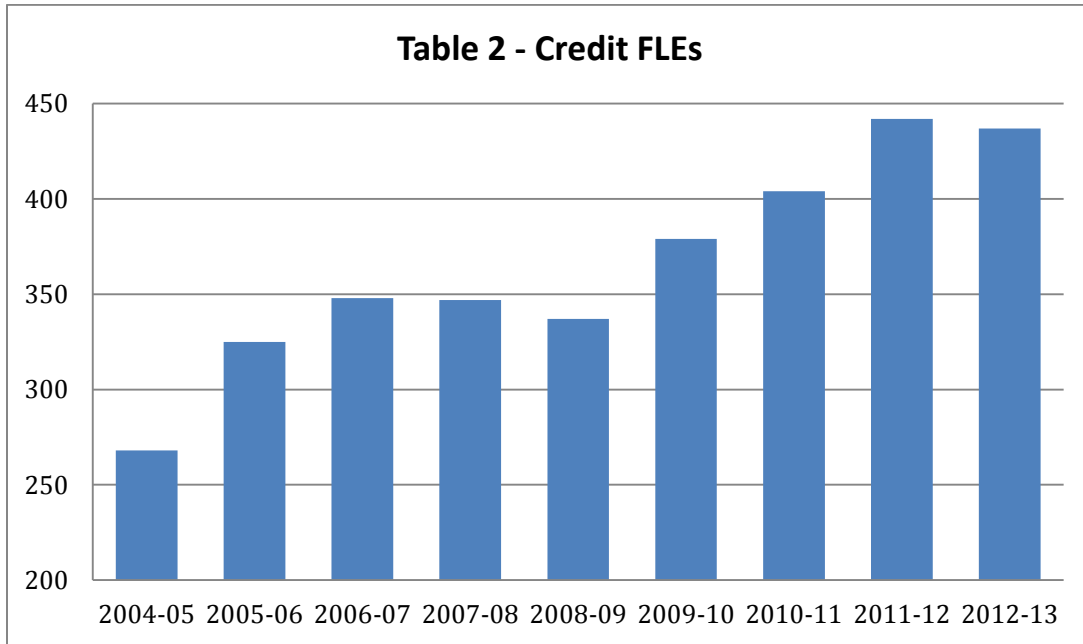
The 2012-2013 year saw the largest number of students ever complete their program requirements with 94 graduands convocating. The Table 1 below clearly shows how dramatically the number of graduates has risen since St. Mary's received degree-granting status in 2004.

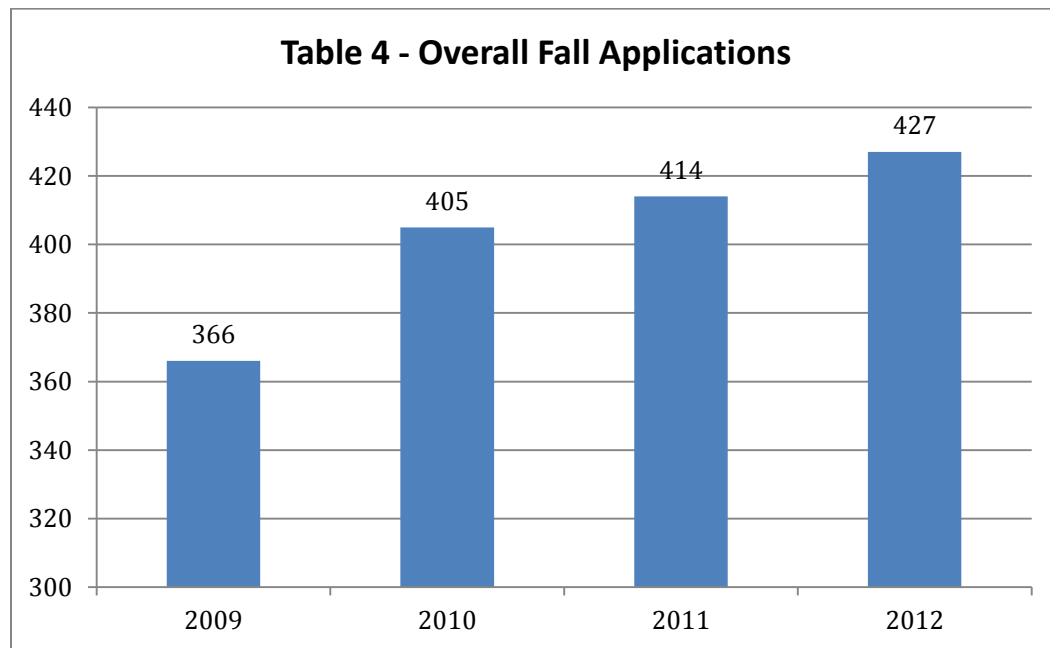
Our Education program continues to thrive, attracting applicants who are interested in a program with extensive practicum opportunities, a growing reputation for excellence, and good employment prospects. The BEd Elementary was designed to educate teachers to serve in Catholic schools, but it has attracted students of all faith traditions who wish to teach in a variety of settings. The program has the support of the Catholic, public and independent school boards in Southern Alberta.





For the 2012-2013 year, St. Mary's enrolment levels remained fairly constant (see Tables 2 and 3 below), while applications for admission were up slightly (see Table 4 below).





At this stage in our development, as St. Mary's prepares to move to the next level of its development, a Strategic Planning exercise was completed to gather input from stakeholders and to establish goals and objectives for the coming years. While the input sessions generated lively debate on a range of subjects, there was a clear passion and excitement for the future of St. Mary's as an institution of choice for student-centred university education in Calgary.

In addition to the new Mission and Vision Statements previously listed, the Board of Governors approved six new Strategic Directions that will chart the course for our future:

1. Promote and support a student-centred learning experience
 - a. Inclusivity and diversity
 - Welcome students of all faiths and no faith tradition
 - Develop non-traditional learner pathways
 - Develop an international student cohort and opportunities
 - b. Attention to and care of the whole person: mind, body and spirit
 - Maintain an intimate learning environment through small classes
 - Model respectful interactions and ethical conduct
 - Provide comprehensive student services and facilities
 - Develop and implement health and wellness strategies
 - Engage students in campus community life
 - c. Good citizenship
 - Connect students to the community and to industry



- Provide leadership and mentorship opportunities
 - Provide internships and study abroad opportunities
 - Support student government functions
 - Establish social justice initiatives
 - Establish a strong, active alumni association
2. Promote and support exceptional teaching and learning
- a. Offer dynamic academic programs to meet the demands of a growing student body:
 - Develop additional bachelor degree programs
 - Establish a Centre of Excellence in Catholic education
 - Expand continuing education programs
 - Develop innovative social justice programs
 - Develop programs in the fine arts and sciences
 - Develop professional and graduate programs in niche areas
 - Integrate service learning into the curriculum
 - b. Facilitate the development of teaching skills
 - Benchmark to post-secondary best practice protocols
 - Enhance the program review process
 - Develop technology and teaching protocols
 - Develop partnerships with best practice institutions
 - Support faculty research and scholarship
3. Establish long-term sustainability
- a. Increase and diversify revenue streams
 - Increase enrollment to 2,000 by 2025
 - Identify opportunities for partnerships and collaboration
 - Increase government support of programs
 - b. Enhance operational efficiencies
 - Maintain judicious management of operational expenditures
 - Continue prudent management of investments and assets
 - c. Establish a comprehensive fund development plan
 - Review short-term and long-term fund development strategies
 - Accommodate facility development within the plan
 - Establish a strategy to increase grant applications
 - d. Develop and implement a comprehensive marketing and communications plan



- e. Expand enrollment management strategies to recruit and retain students
- 4. Establish and implement a comprehensive human resources plan focusing on the whole person: mind, body and spirit
 - a. Recruit and retain exceptionally skilled, competent faculty and staff who are passionate and committed to student success
 - b. Maintain rigorous and equitable hiring practices
 - c. Enhance the employee performance planning and review process throughout the university
 - d. Enhance existing employee assistance and wellness programs
 - e. Provide faculty and staff recognition programs
 - f. Establish professional development opportunities for all employees
 - g. Develop IT training and support for all employees
 - h. Focus on respectful and ethical interactions
- 5. Implement the university expansion plan
 - a. Construct academic facilities: classrooms, labs, library, and administrative space
 - b. Construct student service facilities: athletic facilities, residences, theatre, and spiritual space
 - c. Construct pedestrian-friendly site and landscape enhancements
 - d. Promote community and international partnerships
- 6. Preserve the integrity of the campus environment
 - a. Preserve and promote the unique historical, natural, spiritual and academic character and identity of St. Mary's University College
 - b. Cultivate a sense of community where students feel engaged through physical spaces that enhance their corporeal, intellectual, spiritual, emotional and social well-being
 - c. Recognize the importance of wellness and the development of the whole person by providing spaces for physical, spiritual and cultural activities.

As St. Mary's works to ensure that these Strategic Directions inform all that we do, a solid and secure foundation for achieving our vision will be laid.



4.0 Goals and Priority Initiatives Undertaken

St. Mary's set out nine goals in our 2012-2015 Comprehensive Institutional Plan. This section of the report will describe the priority initiatives undertaken to achieve these goals.

Goal 1: To Attract and Retain Well-Qualified Students with the Aim of Increasing Enrolment to a Stable Minimum of 500 FLE Students.

St. Mary's objective with this goal was to achieve a level of enrolment growth which would allow us to consolidate our current programs at a sustainable level, undertake strategic development of new programs in response to student demand, and ensure optimal usage of our physical space. Our immediate goal was to increase enrolment to a stable minimum of 500 FLE students, which is the minimal threshold necessary to qualify for membership in the Association of University and Colleges of Canada (AUCC). While this level of enrolment was not achieved during the 2012-2013, the priority initiatives undertaken laid important groundwork which will likely see achievement of 500 FLE students in 2013-2014.

Priority Initiatives Undertaken in 2012-2013

1. Recruitment of Exceptional High School Students:
 - a. Developed President's Circle Scholarships to target high academic achievers.
 - b. Held regular meetings with International Baccalaureate (IB) and Advanced Placement (AP) teachers and delivered specific presentations to IB and AP students. There were six presentations in total to classes in two targeted schools.
 - c. Provided additional and more effective information on advanced credit for IB and AP courses. The result was a clear statement on advanced standing and alignment of credit for each of the two internationally recognized high school programs.
2. Offered conditional admission based on Grade 11 grades to increase applicant yield and to align our admissions processes and timelines with those of other universities in Alberta
3. Implemented a new system to track inquiries for follow up to ensure consistent and timely response to inquiries
4. Developed and implemented a plan to facilitate closer and more sustainable partnerships with five key local high schools including:
 - a. regular meetings with these schools' principals and guidance counselors



- b. members of St. Mary's Athletics Department attended athletic events at these schools and held meetings with their coaches, and high school athletes and their parents
 - c. collaboration with the targeted high schools resulted in St. Mary's information and links being posted on the schools' websites
 - d. information on how to enrol at St. Mary's was provided in the schools' newsletters
 - e. three specific and customized Open Houses were held at St. Mary's for the targeted high schools
5. St. Mary's varsity coaches worked with coaches at other Calgary post-secondary institutions to map out pathways whereby their athletes could attend St. Mary's then transfer back to the other post-secondary institutions at a later date.
6. The St. Mary's Athletic Department regularly emailed all the Alberta high school Athletic Directors about information on our university and sports programs to improve recruitment of student athletes.
7. Invitations were sent to high school students to join St. Mary's Writers' Club while still in high school.

Goal 2: Increase Access and Support for Under-Represented Student Populations

St. Mary's University College continued to strengthen and expand programs and initiatives designed to increase access and support for under-represented student populations.

Priority Initiatives Undertaken in 2012-2013

1. Facilitating success of First Nations Métis and Inuit (FNMI) and international students:
 - a. Partnered with Siksika Board of Education, Old Sun High School, Old Sun Community College, and Siksika Outreach School to identify and support First Nations students who wish to attend university. Early identification of interested students will help us to build a transition plan so that FNMI students enter a supportive learning environment.
 - b. Established a partnership with Strathmore High School for FNMI and international collaboration. St. Mary's faculty members made a presentation directly to the Blackfoot Language and Culture class, as well as to the international student cohort. The goal is to facilitate successful transition to university study.



- c. Invited Aboriginal scholar, Dr. Jackie Ottman (University of Calgary), to present to faculty and staff as part of our overall plan to build capacity for supporting FNMI students.
 - d. Formed a partnership with Calgary Catholic School District (CCSD) to coordinate FNMI, international, and education pathway initiatives, including development of a dual credit course in collaboration with the CCSD. The course will be developed specifically for First Nations students studying in CCSD schools.
 - e. Worked in partnership with First Nations Liaison Officers at Bishop O'Byrne and Bishop Grandin High Schools to identify university pathways and transition supports for FNMI students.
2. Providing support for students requiring accommodations:
 - a. Hosted a regional conference on supporting students with learning disabilities.
 - b. Developed a new Policy on Academic Accommodations that was approved and implemented in September 2012.
 - c. A 'Supporting Learners with Disabilities' presentation was delivered as part of the faculty retreat in September 2012. This will increase faculty members' ability to support accommodated students in their classes.
 - d. Research to access individual grants for students with documented disabilities was undertaken with a view to being able to better provide them with needed services.
3. Humanities 101, a program supporting severely disadvantaged learners, was launched on March 1, 2013 with 21 students. This program is guided by the Humanities 101 Community Advisory Committee which was established in January 2013 and is built in partnership with community agencies (e.g., Calgary Drop-in Centre, Calgary Centre for Newcomers) in the Calgary Region. A program coordinator was hired in February 2013 to oversee the day-to-day operation of the program.

Goal 3: Retain Students through the Enhancement of the Student Learning Experience

St. Mary's University College continued to strengthen and expand programs and initiatives designed to enhance the student learning experience and to provide a supportive environment that encourages student success.

Priority Initiatives Undertaken in 2012-13

1. A Vice-President of Student Services was hired effective July 1, 2012. The addition of this new vice-presidential position on the leadership team recognized the



- importance of the student services portfolio and permitted the Vice-President Academic and Dean to concentrate on faculty, program, and research development.
2. Provided support for students as they transitioned to post-secondary education:
 - a. Developed pathways to university study in partnership with Chinook Learning Services and St. Anne Academic Centre.
 - b. Developed a transition program for students entering St. Mary's in 2013-14
 - c. A volunteer peer tutor program was implemented in December 2012.
 - d. A Learning Strategist was hired on a contract basis for 2012-13.
 - e. A series of academic support seminars for new students was developed and will be offered prior to the start of classes in September 2013.
 3. Implemented an early intervention program for at-risk students.
 - a. In collaboration with faculty, students at a high risk of dropping out or failing were identified as early as two weeks into the fall semester.
 - b. Students at risk of receiving academic warning and probation status are now required to consult with an advisor before beginning the second semester.
 4. Identified and eliminated barriers that unnecessarily impede or complicate program completion times.
 5. Development of a comprehensive mental health strategy
 - a. Increased access to counseling services on campus.
 - b. Developed and implemented a series of seminars for students, faculty and staff on such issues as depression, coping with stress.
 - c. Partnered with a student in the NAIT Fitness program to provide personal training services to students and staff at no charge.
 6. Held the first Student Awards dinner and presentation event in Fall 2012.
 7. Held a year-end Athletics banquet in March 2013 to recognize student-athletes.
 8. The Athletics Department provided tutoring and support for student athletes.
 9. Increased availability of career planning resources.
 10. Hired a full-time recruiter who is cross-trained with the Academic and Career Advisor.



Goal 4: Enhance Student Engagement in Campus Community Life

St. Mary's University College remains committed to the development of programs and facilities that promote the development of a sense of community and student engagement in all aspects of student life.

Priority Initiatives Undertaken in 2012-2013

1. A Campus Life Council was established, with terms of reference and membership approved by the Leadership Team.
2. The student lounge was renovated in July 2012 as a joint initiative between the Students' Association and the University. The renovation resulted in better attended events, increased use of the lounge, and additional competitions and games.
3. Athletics initiatives:
 - a. Completed the transition of St. Mary's Men's and Women's Basketball teams to competition in the Alberta Colleges Athletics Conference (ACAC) in the fall of 2012. 60% of the players on our women's basketball team were awarded the designation of 'National Scholar' by the Canadian Colleges Athletic Conference.
 - b. Prepared for participation in Cross Country Running in ACAC in September 2014.
 - c. Developed a partnership with MRU to provide Athletic Therapy services during St. Mary's games by employing MRU practicum students.
 - d. Conducted a student survey on interests related to athletics and recreation and used the information to determine recreation services and fitness centre hours of operation.
 - e. Provided Yoga classes for students and staff.
 - f. Introduced a Cross Country Running Club in 2012.
 - g. Recreation hockey team was entered in the U of C recreation league.
 - h. Indoor soccer team played in local recreation league.
 - i. Negotiated a new partnership with the University of Calgary so that baseball players attending St. Mary's are eligible to play for U of C varsity baseball team.

Goal 5: Promote Program Renewal and Development

St. Mary's University continues to develop new, and review existing, degree programs in order to ensure that our programs are of high academic quality, meet student demand and needs, and enhance the range of options that students may pursue at St. Mary's.



Priority Initiatives Undertaken in 2012-2013

1. First year of implementation of the newly approved 120-credit BA with a Major in Psychology. Enrolment in both Psychology degrees at St. Mary's remains strong:

Program	2010-11	2011-12	2012-13
Psychology – 90-credit BA	72	96	77
Psychology – 120-credit BA	n/a	n/a	48

2. A proposal for a 120-credit BSc degree with a major in Biology was submitted to the Ministry for approval.
3. The five-year assessment of the 90-credit and 120-credit BA degrees in English was completed, resulting in some significant revisions to the 90-credit English degree to bring the degree requirements into greater alignment with the 120-credit degree to permit students to more easily switch between the two degree programs.
4. Five-year assessments of the 90-credit BA degrees in Psychology and History were initiated.
5. An internal consultation process on the development of degree proposals was undertaken for both a 120-credit BA in Catholic Studies and Social Justice, and an after-degree BEd in Secondary Education.

Goal 6: Promote Excellence in Faculty Research and Scholarship

St. Mary's is committed to the creation of an academic environment that supports and promotes research, as well as scholarly and creative activity. It encourages and recognizes a variety of forms of scholarship, including the scholarship of discovery, the scholarship of engagement, the scholarship of pedagogy and the scholarship of integration.

Priority Initiatives Undertaken in 2012-2013

1. The faculty professional development allowance, designed to support attendance at academic conferences and research travel, was increased by 23%.
2. Dr. Gayle Thrift was awarded the David Lawless Research and Scholarship Award in recognition of her interdisciplinary work on social movements, religion, and Canadian history, especially of Western Canada.
3. St. Mary's Research and Scholarship Grants were awarded in the past year to:



- a. Dr. Mary Ann McLean: "Native Invertebrates and Alien Plants in Fish Creek Park."
 - b. Dr. Corinne Syrnyk: "Invaluable Supports? The Nurturing Teaching Assistant Project."
 - c. Dr. Michael Duggan: "Affection for Mother Jerusalem and the Sanctuary in the Laments of 1 Maccabees 1-4."
 - d. Dr. Tara Hyland-Russell: "Beyond Once Upon a Time: A Guide to Contemporary Fairy Tales."
 - e. Dr. Gayle Thrift: "Billy Graham's 1955 Canadian Crusade."
 - f. Dr. Jennifer Garrison: "Touch Me Not: Eucharistic Poetics and Middle English Literature."
 - g. Dr. Norman Knowles: "The Church Missionary Society and Indigenous Missionaries in Rupert's Land, 1850-1875."
4. Faculty Research Colloquia were held on a bi-monthly basis and included the following presentations in 2012-2013:
- a. Dr. Tim Harvie: "On the Role of Aesthetics in Ethics."
 - b. Dr. Tracy Hillis: "Creating a Champion: Identifying Components that Assist Skill Development in Young Speed Skaters."
 - c. Dr. Leonid Braverman: "Pompeii."
 - d. Dr. Matthew Clay: "Detection of Salicylic Acid in Willow Bark: An Addition to a Classic Series of Experiments in the Introductory Organic Chemistry Laboratory."
5. Faculty members established a peer support group on research and scholarly writing.

Goal 7: Encourage Excellence in Teaching and Learning

St. Mary's University College is committed to excellence in both teaching and scholarship. To achieve this, St. Mary's will recruit highly qualified faculty who are committed to establishing excellent teaching records and well as maintain active programs of scholarship. Professional development opportunities for faculty the resources needed to enhance their instructional skills are provided.

Priority Initiatives Undertaken in 2012-2013

1. A Teaching and Learning Committee was established to identify and promote excellence in teaching and pedagogical innovation. This committee worked on the development of criteria for two new teaching awards in teaching excellence and pedagogical innovation.



2. A review of the course evaluation instrument was undertaken, resulting in a significant revision to the existing instrument.
3. A new fund to support faculty workshops on teaching and pedagogical issues was established.
4. The process for in-class, peer evaluation of new faculty members and sessional instructors was significantly redesigned and improved to further support excellence in teaching.

Goal 8: Enhance the Opportunities for Faculty, Staff, and Students to Participate in Collaborative Initiatives with Provincial, National, and International Partners

St. Mary's University College is committed to increasing our involvement in collaborative projects and networks with other Campus Alberta institutions as well as local, regional, and international partners.

Priority Initiatives Undertaken in 2012-2013

1. Two St. Mary's BEd students spent six weeks in a teaching practicum at the Ukrainian Catholic University (UCU) in Lviv, Ukraine as part of the UCU–St. Mary's exchange agreement.
2. Members of St. Mary's administrative leadership team met with their counterparts at other post-secondary institutions to consult on opportunities for collaborations.
3. St. Mary's Vice-President Academic chaired the meetings of the Chief Academic Officers of the Independent Academic Institutions.
4. Academic advising staff met with representatives of the University of Lethbridge's Management Program and the University of Calgary's Haskayne School of Business regarding the transfer of our Business Management students into their programs.
5. Partnerships with the Friends of Fish Creek Provincial Park and the Canadian Parks and Wildlife Society (CPAWS) enrich our course offerings in environmental biology.
6. Students participated in social justice initiatives and volunteer opportunities at L'Arche, the Fr. Lacombe Care Centre, the Calgary Drop-in Centre, Our Lady Queen of Peace Ranch, and African Threads.
7. St. Mary's worked with First Nations partners, the Siksika Board of Education, Old Sun High School, Old Sun Community College, and Siksika Outreach School, to identify and support First Nations students who wish to attend university.



8. Increased the number of opportunities that students have for participation in experiential learning projects and study abroad options.

Goal 9: Ensure Sustainable Fiscal Growth and Sound Stewardship of Financial Resources

St. Mary's University College has built a sound financial foundation, despite being a relatively new institution. It is committed to maintaining a tradition of fiscal prudence through strategically planned growth designed to ensure long term sustainability in both programs and institutional infrastructure. As a result of major investments in facilities over the past ten years, the physical plant is in good condition and deferred maintenance has not become a significant problem despite the fiscal constraints of the past several years. In 2011-12 a major long-term site planning process was undertaken with the collaboration of the Urban Lab of the University of Calgary. This extensive consultative process has set the foundation for the next phase of strategic planning for the future development of St. Mary's University College.

Priority Initiatives Undertaken in 2012-2013

1. Completion of a highly-consultative strategic planning process resulting in new mission statement, vision statements and strategic objectives to guide campus growth and development.
2. Continuation of the site planning project, involving extensive consultation, to identify future facility needs and the best development options for the beautiful 35 acres campus site. The set of principles that would guide the development planning were developed in conjunction with St. Mary's stakeholders, including students, staff, faculty, alumni, and Board of Governors. These principles are:
 - a. Preserve and promote the historical, natural, spiritual, and academic character and identity of St Mary's University College.
 - b. Cultivate community through hospitable spaces (physical, cultural, sacred) that promote use and pride of ownership of the campus by members of the university and the broader community.
 - c. Ensure that the campus development maintains spiritual, historical and environmental integrity and sustainability.
 - d. Recognize the importance of wellness and the development the whole person by providing spaces for physical, spiritual, and cultural activities.
 - e. Create a sense of community where students feel engaged through physical spaces that enhance their corporeal, intellectual, spiritual, emotional, and social well-being.
 - f. Create indoor and outdoor gathering spaces that are conducive to cross-cultural experiences, while respecting the natural environment.



- g. Respect and enhance pedestrian circulation by regulating and simplifying car traffic flow and parking.
 - h. Recognize the importance of clear and attractive signage for improved way-finding, safety, and accessibility.
3. A review of fundraising initiatives was completed that identified opportunities to expand support, engage donors and increase awareness of St. Mary's. These initiatives included the Saint John's Bible project, the re-launching of the annual golf tournament and a host of personal meetings with early supporters to engage them in future expansion plans.
 4. Completion of an operational review of academic course offerings to optimize course scheduling through multi-year planning for current programs and new degree programs.
 5. Following completion of the strategic plan, a multi-year budgeting was put in place to enhance fiscal planning for new programs, enrolment growth and campus expansion.
 6. An enterprise reporting system was implemented to streamline data collection and reporting across the University. This system now provides dashboard reporting for enrolments, applications and demographics.
 7. Renovations were completed in the Classroom Building, McGivney Hall and the Students Association Building to further enhance the campus learning and working environment.
 8. Continuation of integration work with the APAS system to facilitate the electronic exchange of transcripts between St. Mary's, other post-secondary institutions and Alberta Education.
 9. Continuation of policy development work toward implementation of a full operations manual.



5.0 Management's Discussion and Analysis

5.1 Financial Statement Presentation

This Management's Discussion and Analysis (MD&A) should be read in conjunction with the audited financial statements for the fiscal year ended March 31, 2013 and accompanying notes. The financial statements have been reviewed and approved by the Board of Governors on the recommendation of the Audit Committee.

For the year ended March 31, 2013, St. Mary's adopted new accounting standards for Canadian not-for-profit organizations as set out in Part III of the CICA Handbook. The impact of this change in accounting policy, including some retroactive restatements, is outlined in Note 2 to the Audited Financial Statements. Please note that Canadian accounting standards for not-for-profit organizations differ from Canadian Public Sector accounting standards that apply to government-controlled post-secondary institutions.

5.2 Financial Management

The Board of Governors reviews and approves the annual operating and capital budget on the recommendation of the Finance Committee. The annual operating budget reflects the mandate, priorities and goals of the institution for the coming year after consideration of the risks and opportunities. Through a decentralized budgeting approach, department managers are actively involved in the submission of business plans and budget requests to identify university and department initiatives and goals. With approval of the new Strategic Plan, the budget process will now align with Strategic Directions approved by the Board of Governors. As the fiscal year progresses, budget managers are responsible to manage within budget and report on variances to the approved budget.

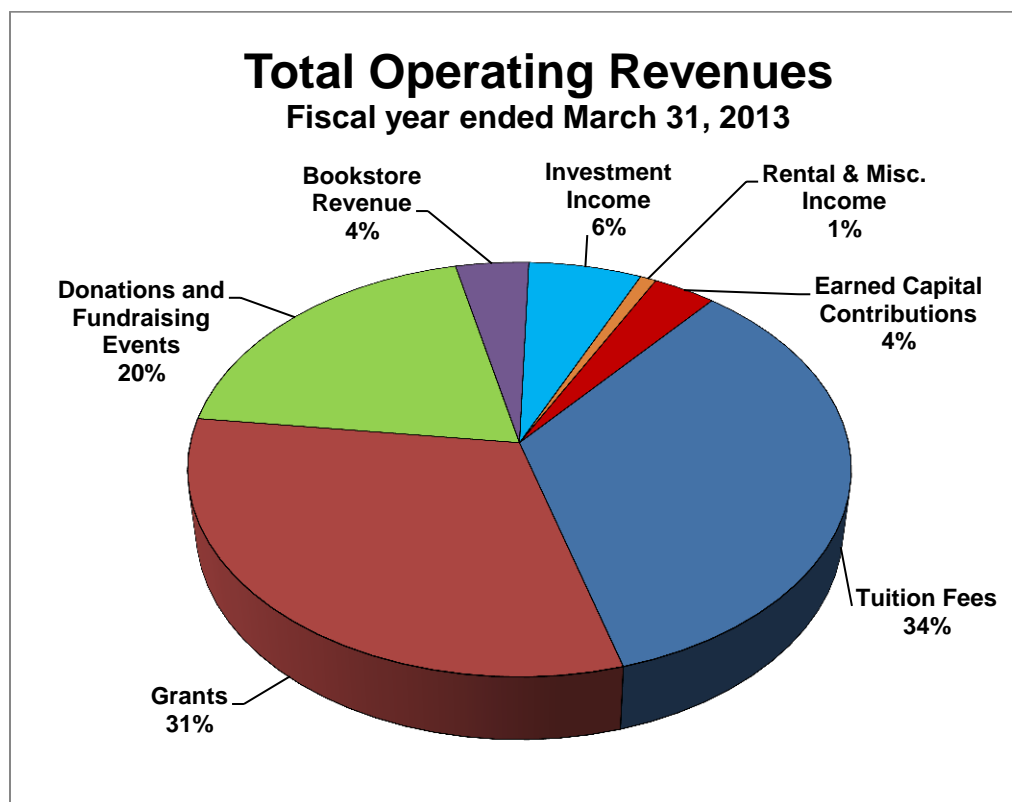
5.3 Statement of Operations

St. Mary's realized an excess of operating revenue over expenses of \$485,188 for the fiscal year ended March 31, 2013 (2011: \$116,621) due to strong revenue growth in private donations and a one-time grant for implementation of the ApplyAlberta program.

5.3.1 Revenue

Total operating revenue rose by 9.8% to \$9,788,250 (2012: \$8,917,789).

Revenue from the two main sources of funds – tuition fees and government operating grants – increased over the prior year and exceeded budget. These foundational sources of operating revenue account for approximately two-thirds of total revenue. Revenue from other sources includes donations and fundraising, investment income and ancillary sources.



Highlights of 2012-2013 revenue include:

Tuition fee revenue rose by 7.5% to \$3,370,254 (2012: \$3,135,847) as a result of steady enrolments and the approved tuition increase of 3.9%. Enrolments continue to thrive in the Bachelor of Arts and Education programs as students enjoy small class sizes at affordable tuition rates. A non-credit program in Sacred Arts was implemented that already has strong interest from current students and the local community.

Government grant revenue rose slightly by 7.1% to \$3,071,201 (2012: \$2,868,003) due to added support for enrolment pressures and a special grant for implementation of the ApplyAlberta system. While the current year increase is positive, total grant funding provided has not kept pace with the cumulative enrolment increases. The lack of growth funding in recent years, combined with continuing enrolment growth, has reduced the grant funding per FLE student so that St. Mary's is now among the lowest in our sector and across the province. We are continuing discussions with the Ministry toward the issue of equitable funding for our students. As we maintain our commitment to affordable tuition fees, equitable grant funding is essential in enabling us to provide high-quality programs to an ever-increasing number of students.



Revenue from donations and fundraising events increased significantly to \$1,915,102 (2012: \$1,239,140). While this increase is encouraging, there is a growing preference among donors to fund specific program or capital initiatives rather than operations. This trend will continue to be a serious issue for St. Mary's as we rely on donations to fund a portion of operating expenses but also all capital and facility needs.

Donations to the endowment fund were \$335,531 (2012: \$1,324,168) and are recorded as direct increases to net assets. Endowment funds are permanently restricted and investment income earned can be used to fund particular programs or general operations, as directed by the donor. Donations for deferred capital or operating initiatives were \$738,103 (2011: \$131,430). These contributions are recorded as deferred contributions and recorded as revenue when the related expense is incurred.

Investment income continues to be a challenge with continuing low interest rates and ongoing volatility in equity markets. Investment income rose to \$610,881 (2012: \$242,392). University investment funds are managed by professional advisors under the oversight of the Finance Committee of the Board.

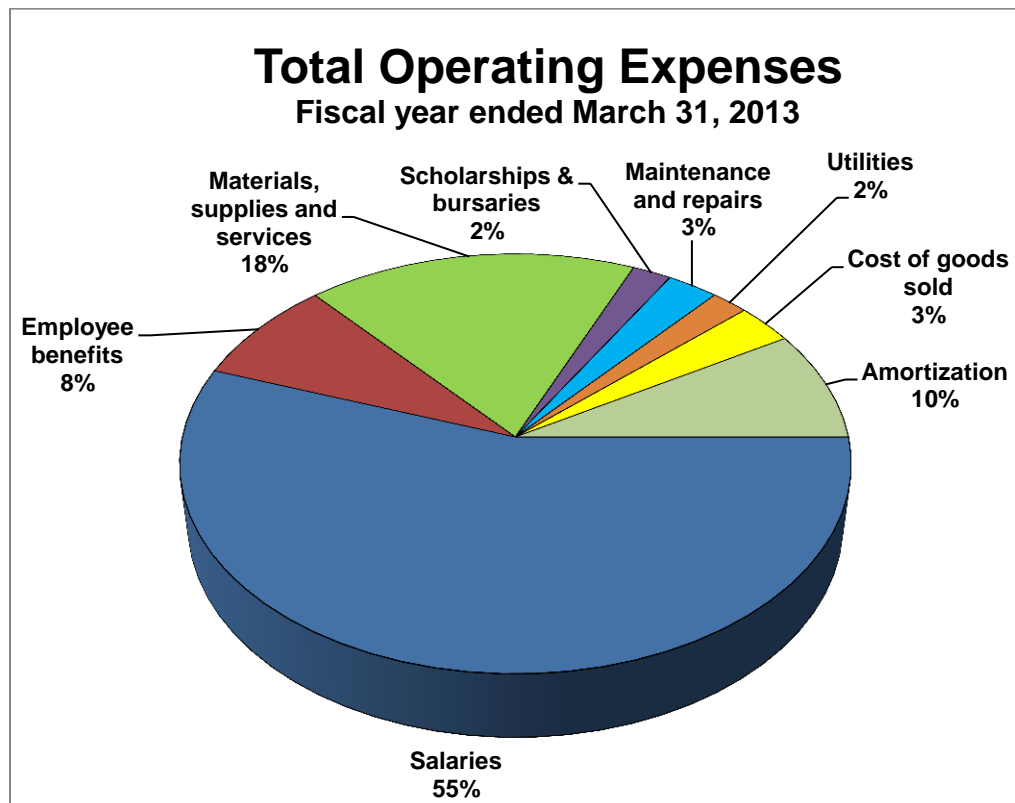
Ancillary income from the bookstore and facility rentals provided an additional source of revenues.

Total Operating Revenues	2012-13 Actual	2012-13 Budget	2011-12 Actual
Tuition and student fees	\$3,370,254	\$3,250,000	\$3,135,847
Government grants	3,071,201	2,964,000	2,868,003
Donations and fundraising	1,915,102	1,575,000	1,239,140
Investment income	610,881	698,000	242,392
Other revenue	820,812	863,000	1,432,407
Total	\$ 9,788,250	\$ 9,350,000	\$ 8,917,789

5.3.2 Operating Expenses

St. Mary's operating expenses rose by 5.7% to \$9,303,062 (2012: \$8,801,168). The growth reflected focused investments in several areas to enhance programs and student services.

Expenses included provision for a new Vice-President Student Services position to enhance leadership and support for the student experience. This new position oversees the Registrar's Office, recruiting and retention initiatives, disability services and collegiate athletics and recreation. New tenure-track faculty appointments were also made in the Bachelor of Education program and the Bachelor of Arts major in psychology program, both of which had over-whelming student demand.



Highlights of 2012-2013 operating expenses include:

Compensation expenses remained the highest expense line as salaries and employee benefits expenses rose to \$5,911,552 (2012: \$5,444,303), an increase of 8.6%. Salary scales for St. Mary's faculty are tied to faculty scales at the University of Calgary. As such, faculty received a cost of living increase of 2.0% in addition to annual increments. Salary scales for administrative employees are competitive within the Western Canada broader public sector also received a cost of living increase of 2.0% and annual increments.

Expenses for **materials, supplies and services** rose by 11.6% to \$1,669,885 (2012: \$1,495,808) reflecting implementation of the ApplyAlberta system, investments in the athletics program, communications initiatives and increased professional development. In the Fall of 2013, the St. Mary's men's and women's basketball teams moved to the Alberta Colleges Athletics Conference (ACAC). While this required a budget investment, the results were very positive. Both teams performed very well and there was a marked increase in campus excitement and support. Additional teams will be moved to the ACAC as budget permits. Materials, supplies and services include a wide variety of expenses including office and laboratory supplies, professional fees, insurance, external contracted services, travel and professional development costs.



Scholarships, bursaries and awards increased by 7.7% to \$196,757 (2012: \$182,760) as a result of new contributions and allocations for new athletics scholarships. We remain hopeful that the Renaissance Fund matching grant program will be restored in the coming years as it was a very effective means of promoting private donations for student awards.

Maintenance and repairs expenses increased slightly to \$258,934 (2012: \$248,535) however **utilities expenses** declined by 9.9% to \$186,929 (2012: \$207,505). While the decline in utilities expense was a short-term relief, it is still an area of rapidly increasing cost with a 15.9% increase over the past two years. This increase in campus operating costs continues to cause ongoing budgetary pressure.

Interest expense has no longer been a cost due since retirement of the campus mortgage in September 2011.

Cost of goods sold increased slightly to \$290,048 (2012: \$288,862). Bookstore sales remain steady and the bookstore operates on a slight profit margin. Though we are seeing growth in electronic options, sales of traditional textbooks remain the primary item sold.

Amortization and accretion expense declined to \$788,957 (2012: \$837,982). This expense consists of the cost of buildings, equipment and capital items amortized over the useful life of the related asset.

	2012-13 Actual	2012-13 Budget	2011-12 Actual
Salaries and employee benefits	\$ 5,911,552	\$ 5,908,025	\$ 5,444,303
Materials, supplies and services	1,669,885	1,699,695	1,495,808
Scholarships, bursaries & awards	196,757	191,370	182,760
Maintenance, repairs and utilities	445,863	429,660	456,040
Interest on long-term debt	-	-	95,413
Cost of goods sold	290,048	271,250	288,862
Amortization and accretion	788,957	850,000	837,982
Total	\$ 9,303,062	\$ 9,350,000	\$ 8,801,168

5.3.3 Comparison of Budget to Actual Results

As a university with limited grant support and competitive tuition rates, St. Mary's has a long-standing tradition of fiscal prudence. The annual budget process is a highly collaborative process involving managers from all areas of the university. Through a consultative process, St. Mary's has achieved an uncommon commitment to managing expenses and achieving outstanding results with limited budgets. Despite pressures in some individual expense areas, the overall expense for the year of \$9,303,062 was well within the approved budget



In the 2012-2013 fiscal year, total revenues exceeded the approved budget due to a one-time grant for ApplyAlberta implementation and very positive growth in private donations. The University has been fortunate to receive strong support from many generous individuals. However this source of revenue can vary significantly from year to year. Over the long-term, to achieve a truly sustainable funding model, the vast majority of operating needs must be funded by tuition fees and government grants. Total revenues from tuition fees and government grants grew by 7.3% over the prior year to \$6,441,455 (2012: \$6,003,850) and also exceeded budget.

In the past four years from 2008-2009 to 2012-2013, total enrolments (FLE students) have grown by 29.7%. As of early September 2013, enrolments for the Fall 2013 term are 18% higher than the previous year and new degrees are approved or in process in three new areas. Given inflationary pressures and compensation increases driven by collective agreements at larger institutions, there is considerable pressure on operating expense budgets. As a university on the cusp of exciting growth, we would encourage the Ministry to restore funding envelopes for growth to support institutions in providing Alberta students with the highest quality university education experience.

5.3.4 Statement of Financial Position

Assets

Total assets increased by \$998,395, or 2.9%, during the 2012-2013 fiscal year. Current assets declined by \$413,300 as we retained less cash on hand for operating needs. However there was considerable growth of 9.9% in long-term investments to \$14,868,989 (2012: \$13,523,460). Investments in the university endowment fund grew by 5.7% to \$8,909,497 (2012: \$8,428,149) as a result of additional contributions and investment income. The endowment fund has grown to a meaningful size and provides a significant source of operating revenues.

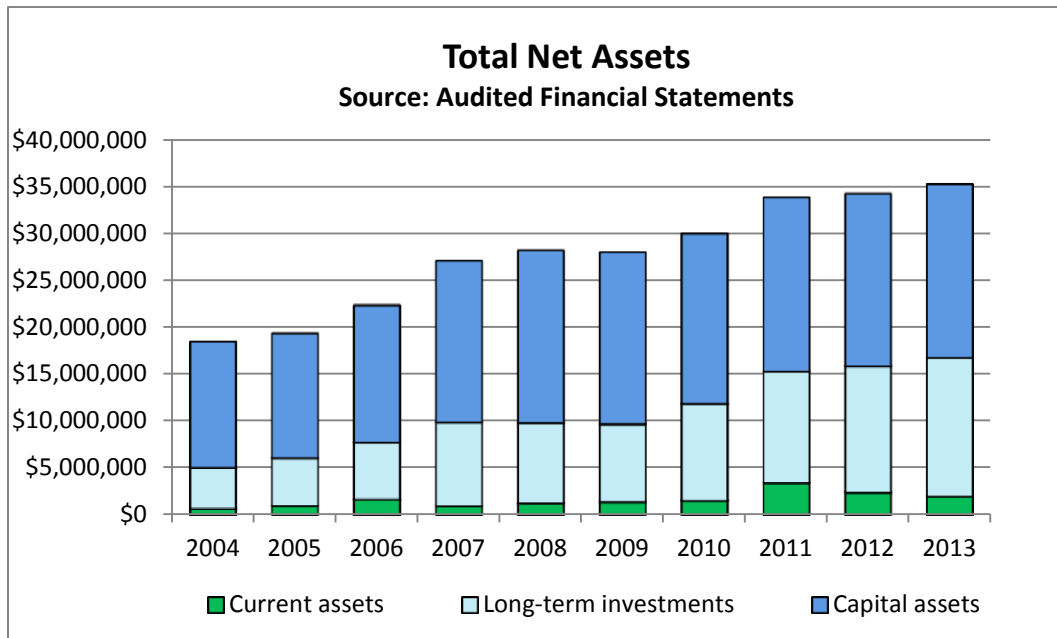
Net capital assets grew slightly. While there are continuing investments in existing campus facilities, the next major investment is planned over the next two to five years as new buildings and campus redevelopment plans are implemented.

Capital investments made in 2012-2013 include:

- Continued work on the Campus Master Plan
- Restoration work on the Carriage House and Le Fort Centre, both designated Historic Resources, with partial funding from the Alberta Historical Resources Foundation
- Purchase of Heritage Editions of the Saint John's Bible which is a new permanent collection



- Investment in extensive herbarium collection for the proposed Bachelor of Science degree through a very generous donation
- Upgrades to the Classroom Building including new flooring and improved access for individuals with disabilities
- Extensive improvements to the Students' Association Building which were greatly appreciated by the whole student body
- Ongoing computer, network and office equipment replacements and upgrades



Liabilities and Net Assets

Current liabilities declined by \$256,232, a decrease of 15.6%. This was due to repayment of a short-term loan in place of \$300,000 at the end of the prior year. The decline in the current portion of future retirement obligations reflects the satisfaction of commitments made to the previous President.

Non-current liabilities grew by \$267,727, or 5.4% due to several factors. The University completed a review of future asset restoration obligations to remediate a small amount of remaining asbestos in remote areas of campus buildings. St. Mary's is in full compliance with environmental safety standards. The long-term obligation was increased to reflect inflationary trends in remediation costs. There was also an increase in deferred contributions, both short- and long-term portions, which reflected donations on hand for future capital needs and program initiatives.

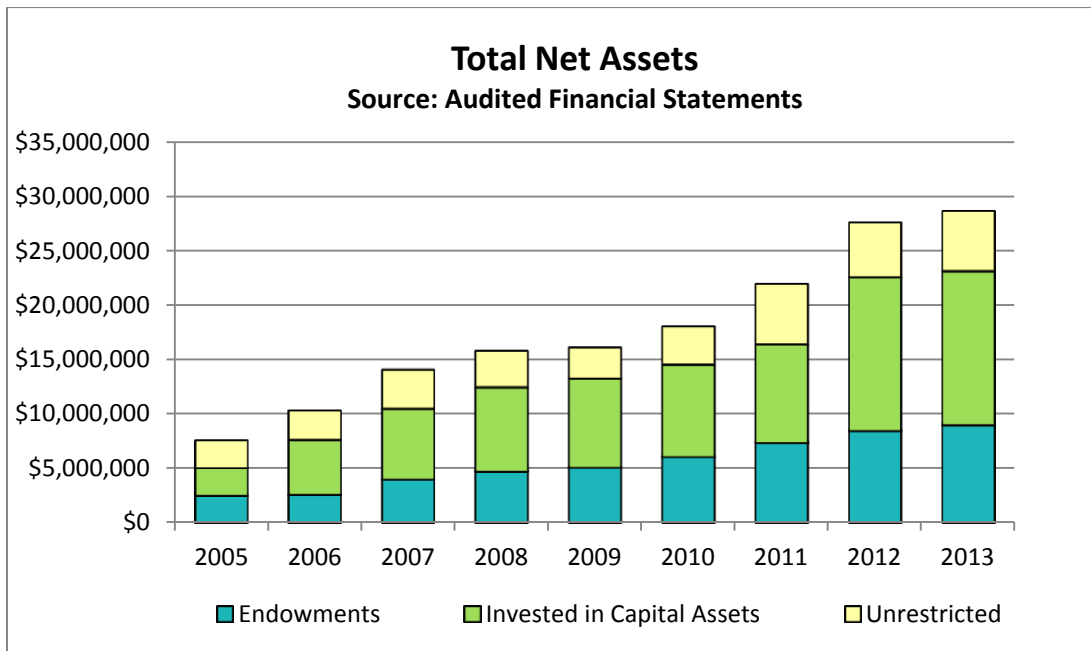
Total net assets rose by 3.6% to \$28,634,562 primarily due to strong operating performance and growth in the endowment fund. The university endowment fund increased by 5.9% to



\$8,962,951 (2012: \$8,461,239) due to new contributions and modest investment income. As previously noted, the Renaissance Fund is greatly missed as it was an excellent means of promoting private donations to post-secondary institutions.

Endowment funds are administered under the terms of formal endowment agreements. Endowment principal must be maintained in perpetuity while the annual investment earnings provide a source of annual operating funds. In many cases, the annual grant is restricted by the donor for a specific purpose such as a scholarship or bursary. In recent years, investment returns have been a challenge due to volatility in equity markets and historically-low interest rates. The Finance Committee of the Board of Governors closely monitors investment performance so as to ensure preservation of capital and future endowment grants to operations and scholarship funds.

Unrestricted net assets grew by 9.1% to \$5,516,762 largely due to strong fiscal performance during the year. Given the tradition of reliance on donations for operating needs, St. Mary's has a history of budgeting conservatively. We are thankful to the faculty and staff who have an ongoing commitment to careful budgeting. This commitment has enabled St. Mary's to achieve remarkably successful student programs with limited budgets. As St. Mary's prepares to launch a capital expansion plan, the engagement of faculty, staff, students and donors will provide the foundation for us to implement additional new programs and a very exciting campus expansion plan.



As a post-secondary institution in the early stages of development, St. Mary's looks forward to major growth in both programs and facilities over the next two to five years. We have a



slate of highly successful degree programs with outstanding student satisfaction. As we set the plans for additional classroom, residence and wellness facilities, we look forward to working with Campus Alberta and the people of Calgary to attain funding required to further establish St. Mary's as an institution of choice for student-centred university education in Calgary.

ST. MARY'S UNIVERSITY COLLEGE

Financial Statements

For the years ended March 31, 2013 and March 31, 2012

AUDITORS' REPORT

To the Board of Governors of St. Mary's University College:

We have audited the accompanying financial statements of St. Mary's University College, which comprise the statements of financial position as at March 31, 2013 and 2012 and April 1, 2011 and the statements of operations, changes in net assets and cash flows for the years ended March 31, 2013 and 2012, and the related notes, which comprise a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of these financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of St. Mary's University College as at March 31, 2013 and 2012 and April 1, 2011, and results of its operations and its cash flows for the years ended March 31, 2013 and 2012 in accordance with Canadian accounting standards for not-for-profit organizations.

Original signed by Mackay LLP

Calgary, Canada
June 19, 2013

Chartered Accountants



STATEMENTS OF FINANCIAL POSITION

	As at March 31, 2013	As at March 31, 2012 Restated (Note 2)	As at April 1, 2011 Restated (Note 2)
ASSETS			
Current assets			
Cash and cash equivalents	\$ 258,807	\$ 698,167	\$ 456,979
Accounts receivable	45,443	49,110	97,167
Prepaid expenses and inventory	225,625	319,531	261,678
Short-term investments – Note 4	1,439,602	1,315,969	2,577,953
	1,969,477	2,382,777	3,393,777
Investments - Note 4	14,868,989	13,523,460	11,956,652
Capital assets - Note 5	18,433,216	18,367,050	18,508,715
	\$ 35,271,682	\$ 34,273,287	\$ 33,859,144
LIABILITIES			
Current liabilities			
Accounts payable and accrued liabilities	\$ 309,987	\$ 276,120	\$ 304,322
Short term loan – Note 6	-	300,000	-
Accrued vacation pay	187,217	153,548	136,349
Deferred revenue	454,349	529,202	467,489
Deferred contributions - Note 10	400,998	157,200	113,832
Interest on mortgage payable	-	-	179,342
Current portion of future retirement obligation – Note 9	34,286	226,999	251,500
Current portion of mortgage payable	-	-	500,000
	1,386,837	1,643,069	1,952,834
Mortgage payable - Note 7	-	-	5,156,150
Asset restoration obligations - Note 8	175,368	123,605	120,996
Future retirement obligations - Note 9	285,786	251,614	374,388
Deferred contributions - Note 10	510,763	368,192	451,568
Deferred capital contributions - Note 11	4,278,366	4,239,145	3,839,488
	6,637,120	6,625,625	11,895,424
NET ASSETS			
Unrestricted	5,516,762	5,058,518	5,560,975
Invested in capital assets	14,154,849	14,127,905	9,013,077
Restricted for endowment purposes - Note 12	8,962,951	8,461,239	7,389,668
	28,634,562	27,647,662	21,963,720
	\$ 35,271,682	\$ 34,273,287	\$ 33,859,144

Contingent Development Costs – Note 13

Approved by the Board of Governors:

Original signed by James T. McCoy
Chairman, Board of Governors

Original signed by Dr. Gerry Turcotte
President

The accompanying notes are part of these financial statements



STATEMENTS OF OPERATIONS AND CHANGE IN UNRESTRICTED NET ASSETS

For the years ended March 31, 2013 and March 31, 2012

	2013	2012
		Restated (Note 2)
REVENUE		
Tuition fees	\$ 3,370,254	\$ 3,135,847
Provincial government grants	3,071,201	2,868,003
Donations and fundraising events	1,915,102	1,239,140
Bookstore	394,269	376,735
Interest and investment income – Note 4	610,881	242,392
Rental and miscellaneous	86,776	163,998
Amortization of deferred capital contributions - Note 11	339,767	891,674
	9,788,250	8,917,789
OPERATING EXPENSES		
Salaries	5,156,254	4,750,298
Employee benefits	755,298	694,005
Materials, supplies and services	1,669,885	1,495,808
Scholarships, bursaries and awards	196,757	182,760
Maintenance and repairs	258,934	248,535
Utilities	186,929	207,505
Interest on long-term debt	-	95,413
Cost of goods sold	290,048	288,862
Amortization and accretion	788,957	837,982
	9,303,062	8,801,168
EXCESS OF REVENUE OVER EXPENSE	485,188	116,621
Investment in capital assets	(476,134)	(565,386)
Net amortization of capital assets	449,190	(53,692)
CHANGE IN UNRESTRICTED NET ASSETS FOR THE YEAR	458,244	(502,457)
UNRESTRICTED NET ASSETS, BEGINNING OF YEAR	5,058,518	5,560,975
UNRESTRICTED NET ASSETS, END OF YEAR	\$ 5,516,762	\$ 5,058,518

The accompanying notes are part of these financial statements



STATEMENTS OF CHANGES IN NET ASSETS

For the years ended March 31, 2013 and March 31, 2012

	2013				2012
	Unrestricted	Invested in Capital Assets	Endowment Fund	Total	Restated (Note 2) Total
NET ASSETS, BEGINNING OF YEAR	\$ 5,058,518	\$ 14,127,905	\$ 8,461,239	\$ 27,647,662	\$ 21,990,965
Change in asset restoration obligation – Note 2					(27,245)
Excess (deficiency) of revenue over operating expense	934,378	(449,190)	-	485,188	116,621
Capital contributions for non-depreciable assets	-	-	-	-	4,495,750
Investment income – Note 4	-	-	335,531	335,531	(119,152)
Endowment grants to operations	-	-	(145,670)	(145,670)	(133,445)
Endowment contributions	-	-	311,851	311,851	1,324,168
Investment in capital assets	(476,134)	476,134	-	-	-
NET ASSETS, END OF YEAR	\$ 5,516,762	\$ 14,154,849	\$ 8,962,951	\$ 28,634,562	\$ 27,647,662

The accompanying notes are part of these financial statements



STATEMENTS OF CASH FLOWS

For the years ended March 31, 2013 and March 31, 2012

	2013	2012 Restated (Note 2)
Operating activities		
Excess of revenue over operating expense	\$ 485,188	\$ 116,621
Add (deduct) non-cash items:		
Amortization and accretion	788,957	837,982
Amortization of deferred capital contributions	(339,767)	(891,674)
Loss (gain) on investments	(7,238)	230,392
Unrealized (gain) on investments	(181,655)	(101,400)
Deferred contributions recognized in donation revenue	(243,194)	(40,507)
Future retirement obligation	50,000	50,000
Net change in non-cash working capital ²	(478,493)	(50,165)
	73,798	151,249
Financing activities		
Payment on mortgage payable ³	-	(4,495,750)
Endowment contributions	311,851	1,324,168
Deferred contributions and grants received	629,562	-
Capital contributions ^{1,3}	324,795	4,598,706
	1,266,208	1,427,124
Investing activities		
Acquisitions of capital assets ¹	(749,166)	(665,234)
Payables relating to capital acquisitions	60,208	14,462
(Acquisitions) disposals of investments, net	(1,280,269)	(433,816)
Endowment investment income (loss)	335,531	(119,152)
Endowment grants to operations	(145,670)	(133,445)
	(1,779,366)	(1,377,185)
Increase (decrease) in cash	(439,360)	241,188
CASH, BEGINNING OF YEAR	698,167	456,979
CASH, END OF YEAR	\$ 258,807	\$ 698,167

Non-cash transaction:¹The statement of cash flows does not include donated capital assets in the amount of \$54,193 (2012 - \$28,474)²Net change in non-cash working capital:

	2013	2012
Decrease in accounts receivable	\$ 3,667	\$ 48,057
(Increase)/decrease in prepaid expenses and inventory	93,906	(57,853)
Decrease in accounts payable and accrued liabilities net of capital amounts	(26,341)	(42,664)
Increase/(decrease) in short-term loan	(300,000)	300,000
Increase in accrued vacation pay	33,669	17,199
Decrease in future retirement obligation	(208,541)	(197,275)
Decrease in mortgage interest payable	-	(179,342)
Increase/(decrease) in deferred revenue	(74,853)	61,713
	\$ (478,493)	\$ (50,165)

³The statement of cash flows does not include discharged mortgage forgiveness on buildings of \$1,160,400 in 2012 (Note7).



Notes to Financial Statements

For the years ended March 31, 2013 and March 31, 2012

1. Nature of Operations and Economic Dependence

St. Mary's University College was established by an Act of the Alberta Legislature in 1986 as a not-for-profit, "private college for the promotion of higher education for Catholics and others". The name was officially changed to St. Mary's University College in 2004 upon accreditation to degree-granting university college status. St. Mary's offers undergraduate and graduate degree programs and courses to students of all faith traditions. St. Mary's also offers professional courses for teachers in the Catholic school system. St. Mary's is a registered charity and is exempt from income tax pursuant to Section 149 of the Income Tax Act (Canada). St. Mary's changed its fiscal year end to March 31 from June 30 effective March 31, 2010.

During the year, St. Mary's received 12% (2012 – 7%) of total operating revenue from a single donor.

2. Adoption of Accounting Standards for Not-For-Profit Organizations

Effective April 1, 2012, St. Mary's elected to adopt Canadian Accounting Standards for not-for-profit organizations as set out in Part III of the CICA Handbook as issued by the Canadian Accounting Standards Board. The opening statement of financial position as of April 1, 2011 was prepared in accordance with provisions set out in Section 1501 First Time Adoption for not-for-profit organizations.

The accounting policies selected under this framework have been applied retrospectively for comparative purposes. The changes have been applied to opening net assets as of April 1, 2011 and to excess of revenue over expense for the year ended March 31, 2012.

Changes in Assets and Liabilities				
	Total assets as At April 1, 2011	Total assets as At March 31, 2012	Total liabilities as At April 1, 2011	Total liabilities as At March 31, 2012
As previously reported	\$ 33,713,000	\$ 34,107,888	\$ 11,722,035	\$ 6,455,290
Adjustments				
Long term investments	146,144	165,399		
Future retirement obligation			146,144	146,144
Asset restoration obligation			27,245	24,191
As restated	\$ 33,859,144	\$ 34,273,287	\$ 11,895,424	\$ 6,625,625

Statement of Operations and Change in Net Assets			
	Excess of revenue over expenses for the year	Statement of changes in net assets for the year ended	
	March 31, 2012	April 1, 2011	March 31, 2012
As previously reported	\$ 94,312	\$ 21,990,965	\$ 27,652,598
Change in measurement of asset restoration obligation	3,054	(27,245)	(24,191)
Increase in long term investments - recognition of life insurance policy as long term investment	19,255		19,255
As restated	\$ 116,621	\$ 21,963,720	\$ 27,647,662



Notes to Financial Statements

For the years ended March 31, 2013 and March 31, 2012

2. Adoption of Accounting Standards for not-for-profit organizations (continued)

Explanations of adjustments:

Long term investments

As part of the adoption of the new accounting standards, the cash surrender value of a college owned life insurance policy was recognized as a long term investment. In prior years, the value had been reported as a net reduction to the future retirement obligation. The increase in the value of the policy has been retrospectively reported as investment income for the year ended March 31, 2012.

Asset retirement obligation

The new standards require the use of a risk free interest rate in calculating the net present value of the long term asset retirement obligation. As a result the discount rate was reduced from 7.5% to 2.49%. The future inflation rate was also reduced from 4% to 2% to more accurately reflect current rates of inflation.

3. Significant Accounting Policies

(a) Revenue recognition

St. Mary's uses the deferral method of accounting for contributions. Restricted contributions, designated for specific purposes, are recognized as revenue in the year in which the related expense is incurred. Unrestricted contributions are recognized as revenue or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Revenue from fundraising events is recognized when the contributions are received. Advance ticket sales are recognized in the period in which the event occurs.

Contributions restricted for the purchase of capital assets that will be amortized are deferred and recognized as revenue on the same basis as the amortization expense related to the acquired capital assets. Contributions restricted for the purchase of capital assets that will not be amortized are recognized as direct increases to the invested in capital assets balance.

Endowment contributions are recognized as direct increases in the endowments balance. Annual spending allocations from endowments are recognized as investment income in the year in which the related expenditures are incurred. Investment earnings on endowed funds in excess of the annual spending allocation are reported as direct increases in the endowments balance.

Revenue from sales in the bookstore is recognized at the time of sale. Revenue from rental of facilities is recognized in the period in which the facility is rented to an external party.

Amounts received for tuition fees are recognized as revenue in the period the related instructional services are provided.

(b) Investments and investment income

All investments have been classified as held-for-trading and are recorded at fair value based on quoted market bid prices at the close of business on the balance sheet date. Contributions of publicly-traded securities are recorded at the closing market value on the date upon which they are transferred to St. Mary's. Investment income includes interest, dividends, income distributions, and realized and unrealized gains and losses. Short-term investments include restricted and unrestricted cash balances, short-term deposits and interest receivable.



Notes to Financial Statements

For the years ended March 31, 2013 and March 31, 2012

3. Significant Accounting Policies (continued)

(c) Capital assets

Purchased capital assets are recorded at cost. Contributed capital assets are recorded at fair market value when fair market value is reasonably determinable. Capital assets are regularly assessed for impairment and re-valued as necessary. Amortization is provided on a straight-line basis over the estimated service of the lives of the assets, which are as follows:

Buildings	25 years
Library books and materials	10 years
Furniture and equipment	10 years
Computer equipment	5 years
Collections	Not amortized

(d) Donations-in-kind, pledges and contributed services

Donated materials are recognized in the financial statements at their estimated fair market value if determinable.

Pledges from donors are recorded when payment is received by St. Mary's or the transfer of property is completed. Volunteers contribute an indeterminable number of hours each year to assist St. Mary's in carrying out its mission of post-secondary and graduate education. The fair value of these services is not determinable and accordingly is not included in the financial statements.

(e) Deferred capital contributions

Contributions for the purchase of capital assets having a limited life are deferred and amortized to revenue over the life of the related asset in accordance with the underlying asset's amortization policy. Capital contributions for non-depreciable assets, including debt repayment, are recognized as direct increases to net assets.

(f) Asset restoration obligation

The fair value of an obligation for asset restoration is recorded as a liability in the period in which a legal obligation is incurred for the restoration of the asset arising from the acquisition, construction, development, and/or normal use thereof. The estimated asset restoration costs are capitalized as part of the carrying amount for the long-lived asset and amortized in accordance with the amortization policy of the asset. The value of the obligation is adjusted at the end of each fiscal period to reflect the passage of time and changes in the estimated future cash flows underlying the obligation. Actual costs incurred on settlement of the obligations are charged against the liability with any remaining difference recognized as a gain or loss to earnings in that period.

(g) Future retirement obligation

A liability has been established for the estimated future value of post-retirement benefits for executives based on the terms of employment contracts. Under the terms of the contract, post-retirement benefits will be paid over several years following retirement.

(h) Use of estimates

The preparation of financial statements requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Significant areas requiring the use of management estimates relate to the determination of useful lives of capital assets for amortization and the amortization of deferred capital contributions, and provisions for contingencies. Actual results could differ from those estimates.



3. Significant Accounting Policies (continued)

(i) Financial instruments

Financial assets and liabilities are initially recognized and subsequently measured based on their classification. Cash and cash equivalents, short-term investments, and long-term investments are measured at fair value. Gains and losses realized on disposal, unrealized gains and losses from market fluctuations and other investment income are reported in the Statement of Operations. All transactions costs for financial assets and liabilities are recorded as expenses. The mortgage payable, other liabilities, and receivables are measured at amortized cost using the effective interest rate method.

(j) Credit, Currency, Market and Liquidity Risk

Credit Risk

Credit risk for accounts receivable is relatively low as the majority of the balance is due from government bodies and ongoing facility renters. Credit risk for tuition is managed through restricting enrolment activities for students with delinquent balances and maintaining standard collection procedures.

Currency Risk

St. Mary's is exposed to currency risk on accounts payable denominated in United States dollars. St. Mary's does not use derivative instruments to reduce its exposure to foreign currency risk. This is not a material financial risk.

Market Risk

St. Mary's is exposed to market risk in investment earnings and long-term investment values from fluctuations and volatility in publicly-traded equity markets. Market risk consists of price risk, foreign currency risk and interest rate risk. To manage market risk, St. Mary's has established a target mix of investment types designed to achieve the optimal returns with reasonable risk tolerances.

Liquidity Risk

St. Mary's maintains a short-term line of credit with a major Canadian chartered bank that is designed to ensure sufficient available funds to meet current and forecasted financial requirements. As at March 31, 2013, St. Mary's had available borrowing facilities of \$500,000, none of which had been drawn. Under the terms of the credit facility, St. Mary's must maintain a market value of \$1,500,000 in unrestricted investments at all times.

(k) Inventories

Inventories are recorded at the lower of cost and net realizable value. Inventories that have been previously written-down are reversed if the economic circumstances have changed to support an increase in inventory value. Inventories recognized as an expense in the fiscal year ended March 31, 2013 are \$290,048 (2012 - \$288,862).

(l) Capital Management

St. Mary's ensures its continuing ability to pay current and future liabilities through maintaining a prudent base of capital, ensuring adequate liquidity, investment policies, spending policies and cash management procedures. St. Mary's must comply with externally-imposed covenants on its credit facilities. St. Mary's is in compliance with all requirements as at and for the fiscal year ended March 31, 2013.

(m) Accrued Vacation Pay

Vacation entitlement is recorded as an expense at the time is earned by employees.

(n) Disclosure of Allocated Assets by Not-For-Profit Organizations

St. Mary's does not allocate general support and fundraising costs among functions.



Notes to Financial Statements

For the years ended March 31, 2013 and March 31, 2012

3. Significant Accounting Policies (continued)

(o) Disclosure of Related Party Transactions

The Roman Catholic Bishop of the Diocese of Calgary is Chancellor of St. Mary's University College. In November 2001, St. Mary's University College acquired land and buildings from the Roman Catholic Bishop of the Diocese. The details of the transaction and current balance are disclosed in Note 7. The Roman Catholic Bishop of the Diocese of Calgary made donations to St. Mary's University College of \$115,547 in the fiscal year ended March 31, 2013 (2012 - \$113,620).

4. Investments and Investment Income (Loss)

	March 31, 2013	March 31, 2012 (Restated)	April 1, 2011 (Restated)
Cash and interest receivable	\$ 666,685	\$ 597,249	\$ 2,005,637
Bonds	5,503,547	4,673,183	4,721,797
Publicly traded equities	9,944,742	9,403,598	7,661,027
Life insurance policy	193,617	165,399	146,144
	16,308,591	14,839,429	14,534,605
Less amounts reported as short term investments	(1,439,602)	(1,315,969)	(2,577,953)
	\$ 14,868,989	\$ 13,523,460	\$ 11,956,652

Long-term investments include externally restricted contributions received for endowment purposes of \$8,909,497 (2012 - \$8,428,149) and restricted donations for specific capital and operating initiatives of \$839,859 (2012 - \$514,868). Bonds consist of government and corporate bonds with average effective yield of 4.4% (2012 - 4.0%). Short-term investments include cash balances and bonds maturing in the next fiscal year. The original cost of investments is \$15,182,819. The fair value adjustment is comprised of market fluctuations relating to the working capital and deferred contributions investment portfolios.

Investment income (loss)

	2013			
	Unrestricted	Endowment Fund	Restricted Fund	Total
Interest and dividend income	\$ 451,218	\$ 339,345	\$ 6,703	\$ 797,266
Capital gains (losses)	7,238	(121,034)	259	(113,537)
Fair value adjustment	181,655	156,871	743	339,269
Less transaction costs	(29,230)	(39,651)	(301)	(69,182)
Balance, end of year	\$ 610,881	\$ 335,531	\$ 7,404	\$ 953,816

	2012 Restated (Note 2)			
Interest and dividend income	\$ 388,876	\$ 307,796	\$ 5,272	\$ 701,944
Capital gains	(230,392)	(35,459)	(882)	(266,733)
Fair value adjustment	101,400	(352,502)	(1,828)	(252,930)
Less transaction costs	(17,492)	(38,987)	(74)	(56,553)
Balance, end of year	\$ 242,392	\$ (119,152)	\$ 2,488	\$ 125,728

**Notes to Financial Statements**

For the years ended March 31, 2013 and March 31, 2012

5. Capital Assets

	March 31, 2013		
	Cost	Accumulated Amortization	Net Book Value
Land	\$ 8,786,152	\$ -	\$ 8,786,152
Buildings	12,302,191	3,801,520	8,500,671
Library books and collections	1,885,596	1,417,963	467,633
Furniture and equipment	1,494,388	1,022,073	472,315
Computer equipment	1,389,459	1,183,014	206,445
	<u>\$ 25,857,786</u>	<u>\$ 7,424,570</u>	<u>\$ 18,433,216</u>

	March 31, 2012		
	Cost	Accumulated Amortization	Net Book Value
Land	\$ 8,786,152	\$ -	\$ 8,786,152
Buildings	11,747,947	3,309,432	8,438,515
Library books and collections	1,685,629	1,336,207	349,422
Furniture and equipment	1,439,587	929,191	510,396
Computer equipment	1,346,022	1,063,457	282,565
	<u>\$ 25,005,337</u>	<u>\$ 6,638,287</u>	<u>\$ 18,367,050</u>

	April 1, 2011		
	Cost	Accumulated Amortization	Net Book Value
Land	\$ 8,786,152	\$ -	\$ 8,786,152
Buildings	11,377,769	2,839,515	8,538,254
Library books and collections	1,633,167	1,250,541	382,626
Furniture and equipment	1,238,838	832,347	406,491
Computer equipment	1,275,703	880,511	395,192
	<u>\$ 24,311,629</u>	<u>\$ 5,802,914</u>	<u>\$ 18,508,715</u>

6. Short-term Loan

St. Mary's received a short-term loan of \$300,000 in March 2012. The loan was repaid on June 28, 2012 upon receipt of a share donation for the same amount.

7. Mortgage Payable

In 2001, St. Mary's completed the purchase of the land and buildings from the Roman Catholic Bishop of the Diocese of Calgary for use as a college campus. The Bishop is the Chancellor and a member of the Board of Governors. This related party transaction was measured at the exchange amount as negotiated between the two parties, with consideration given to independent real estate assessments made at the time.

In 2005, an anonymous donor pledged to fund the remaining principal and interest payments on the liability to maturity. As a consequence of this pledge, by mutual agreement, the interest rate was fixed at 5.25% per annum. On June 30, 2012, the donor contributed \$739,125 for the annual mortgage payment consisting of principal of \$500,000 and interest of \$239,125. On September 1, 2011, the donor paid the remaining balance owing by means of a single donation of \$4,030,381 consisting of principal of \$3,995,750 and interest of \$35,630. By mutual agreement, the balance paid on the land was deemed to include the mortgage on the original buildings of \$1,160,400.



Notes to Financial Statements

For the years ended March 31, 2013 and March 31, 2012

7. Mortgage Payable (continued)

	2013	2012
Mortgage payable, beginning of year	\$ -	\$ 5,656,150
Less annual mortgage payment	-	(500,000)
Less final mortgage payment on land	-	(3,995,750)
Less discharge of mortgage on original buildings	-	(1,160,400)
Mortgage payable, end of year	\$ -	\$ -
Mortgage balance - Land	\$ -	\$ -
Mortgage balance - Buildings	-	-
Mortgage payable, end of year	\$ -	\$ -

8. Asset Restoration Obligations

St. Mary's acquired land and buildings in 1999 for development and use as a post-secondary campus. At that time, it was discovered that certain buildings contained asbestos-based materials. An independent engineering report was obtained in 2006 that estimated the removal costs for asbestos-based materials. A new estimate was obtained in 2013 to update the costs for removal. The estimated undiscounted costs to settle the asset restoration obligations for removal of asbestos from campus buildings is approximately \$191,500 and will be incurred over the next 20 years. A risk free rate of 2.49% and an inflation rate of 2% have been used to calculate the fair value of the obligations.

St. Mary's hires experts to conduct regular air quality testing to ensure occupant health and safety in accordance with provincial air quality standards.

	2013	2012
		Restated (Note2)
Balance, beginning of year	\$ 123,605	\$ 120,996
Additional liability from revised cost estimate	49,090	-
Asset restoration accretion	2,673	2,609
Balance, end of year	\$ 175,368	\$ 123,605

9. Future Retirement Obligation

A liability has been established for the estimated future value of post-retirement benefits for executive administrative leave and a Supplemental Executive Retirement Plan. Under the terms of the contract, post-retirement benefits will be paid over several years following retirement subject to vesting provisions. A whole life insurance policy is held to provide life insurance coverage for the family as well as assist in funding retirement obligations. In the prior year, the future retirement obligation was reported net of the cash surrender value of the policy. With the adoption of Canadian Accounting Standards for not-for-profit organizations, the future retirement obligation is reported as a liability and the cash surrender value of the life insurance policy is reported in long term investments.



ST. MARY'S UNIVERSITY COLLEGE

Notes to Financial Statements

For the years ended March 31, 2013 and March 31, 2012

9. Future Retirement Obligation (continued)

	2013	2012
		Restated (Note2)
Balance , beginning of year	\$ 478,613	\$ 625,888
Retirement benefits paid	(208,541)	(197,275)
Accrued for future obligation	50,000	50,000
Balance , end of year	\$ 320,072	\$ 478,613
Less portion reported as short term	(34,286)	(226,999)
Long term retirement obligation	\$ 285,786	\$ 251,614

10. Deferred Contributions

Deferred contributions represent unspent externally restricted contributions and grants. The changes in the deferred contributions balance are as follows:

	2013	2012
Balance , beginning of year	\$ 525,392	\$ 565,400
Grants, contributions, and donations received	1,008,551	131,430
Discharge of mortgage obligation on buildings – Note 7	-	1,160,400
Recognized as revenue	(243,194)	(40,507)
Transferred to unamortized deferred capital contributions - Note 11	(378,988)	(1,291,331)
	911,761	525,392
Less short-term deferred contributions	(400,998)	(157,200)
Long-term deferred contributions, end of year	\$ 510,763	\$ 368,192

The balance consists of funds externally restricted for:

	2013		2012	
	Current	Long Term	Current	Long Term
Capital	\$ 248,563	\$ 305,755	\$ 114,956	\$ 189,155
Education program implementation	2,600	-	7,720	-
Library systems and enhancements	-	44,854	-	44,354
Scholarships and program enhancements	149,835	160,154	34,524	134,683
Balance , end of year	\$ 400,998	\$ 510,763	\$ 157,200	\$ 368,192

11. Deferred Capital Contributions

Deferred capital contributions represent unamortized donations and grants received to fund capital acquisitions. The amortization of unamortized deferred capital contributions is recorded as revenue in the statement of operations. The changes in unamortized deferred capital contributions balance are as follows:

	2013	2012
Balance , beginning of year	\$ 4,239,145	\$ 3,839,488
Additions from deferred contributions - Note 10	378,988	1,291,331
Amortization to revenue	(339,767)	(891,674)
Balance , end of year	\$ 4,278,366	\$ 4,239,145



Notes to Financial Statements

For the years ended March 31, 2013 and March 31, 2012

12. Endowment Fund

Endowments consist of permanently restricted donations to St. Mary's, the principal of which is required to be maintained intact in perpetuity (externally restricted), as well as internal allocations by the Board of Governors (internally restricted). The investment income generated from endowments must be used in accordance with the various purposes established by the donors or the Board of Governors. A formal policy has been established with the objective of protecting the real value of the endowments by limiting the amount of spending allocations and reinvestment of unexpended income.

13. Contingent Development Costs

There are development costs related to the Bannister Road campus site which may become payable to the City of Calgary upon future development of the land parcel. The costs are estimated to be in the range of \$4.5 million and consist of acreage assessments, existing and future surface improvements and street lighting.

14. Fundraising Expenses

As required under the Charitable Fundraising Act of Alberta, St. Mary's incurred expenses of \$523,707 (2012 - \$412,437) for the purposes of soliciting contributions. Of these expenditures, \$324,287 (2012 - \$251,851) was paid as remuneration to employees of St. Mary's University College whose primary duties involve fundraising.



ST. MARY'S UNIVERSITY COLLEGE

Supplemental Schedule of Revenues and Expenses by Function

For the years ended March 31, 2013 and March 31, 2012

	2013	2012
		Restated (Note 2)
REVENUE		
Tuition fees	\$ 3,370,254	\$ 3,135,847
Provincial government grants	3,071,201	2,868,003
Bookstore	394,269	376,735
Interest and investment income – Note 4	610,881	242,392
Rental and miscellaneous	86,776	163,998
Amortization of deferred capital contributions - Note 11	339,767	891,674
	7,873,148	7,678,649
OPERATING EXPENSE		
Academics and library	3,579,195	3,289,491
President's office and board	711,421	627,281
Student and campus services	1,363,632	1,226,672
Facilities and technology	996,192	1,030,986
Finance and administration	746,677	738,138
Bookstore	371,579	360,339
Communications	221,702	182,429
Interest on long term debt	-	95,413
Amortization and accretion	788,957	837,982
	8,779,355	8,388,731
(Shortfall) of revenue over expense excluding fundraising	(906,207)	(710,082)

SUPPLEMENTAL SCHEDULE OF NET REVENUES FROM FUNDRAISING ACTIVITIES

For the years ended March 31, 2013 and March 31, 2012

	2013	2012
		Restated (Note 2)
Revenues from donations and fundraising events	\$ 1,915,102	\$ 1,239,140
Endowment fund contributions	311,851	1,324,168
Deferred contributions and net capital contributions	1,008,551	4,627,180
Less expenses for development office and fundraising events	(523,707)	(412,437)
Net revenue from fundraising activities	\$ 2,711,797	\$ 6,778,051